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NOTICE

OF

**MEETING** 



# COMMUNITIES OVERVIEW & SCRUTINY PANEL

will meet on

**TUESDAY, 9TH NOVEMBER, 2021** 

At 7.00 pm

by

**VIRTUAL MEETING - ONLINE ACCESS, ON RBWM YOUTUBE** 

#### TO: MEMBERS OF THE COMMUNITIES OVERVIEW & SCRUTINY PANEL

COUNCILLORS JOHN BOWDEN (CHAIRMAN), GREG JONES (VICE-CHAIRMAN), GURPREET BHANGRA, HELEN PRICE, CATHERINE DEL CAMPO, MARGARET LENTON (WRAYSBURY PARISH COUNCIL) AND PAT MCDONALD (WHITE WALTHAM PARISH COUNCIL)

# SUBSTITUTE MEMBERS

COUNCILLORS CLIVE BASKERVILLE, MAUREEN HUNT, LEO WALTERS, JON DAVEY AND CHRIS TARGOWSKI

Karen Shepherd - Head of Governance - Issued: 01/11/2021

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at <a href="https://www.rbwm.gov.uk">www.rbwm.gov.uk</a> or contact the Panel Administrator **Shilpa Manek** 01628 796310

Recording of Meetings – In line with the council's commitment to transparency the Part I (public) section of the virtual meeting will be streamed live and recorded via Zoom. By participating in the meeting by audio and/or video, you are giving consent to being recorded and acknowledge that the recording will be in the public domain.

If you have any questions regarding the council's policy, please speak to Democratic Services or Legal representative at the meeting.

# <u>AGENDA</u>

# <u>PART I</u>

<u>ITEM</u>	SUBJECT	<u>PAGE</u> <u>NO</u>
1.	WELCOME FROM THE CHAIRMAN	
2.	APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	
3.	DECLARATIONS OF INTEREST	3 - 4
	To receive any declarations of interest.	
4.	MINUTES OF THE LAST MEETING	To Follow
	To agree the minutes.	FOIIOW
5.	MAIDENHEAD HERITAGE CENTRE - PROGRESS REPORT FROM 2020-21	5 - 8
	To consider the report and progress.	
6.	RESIDENT SCRUTINY TOPIC - PARKING ON FOOTPATHS AND VERGES	9 - 12
	To consider the report.	
7.	COMMUNITY SAFETY PARTNERSHIP	13 - 16
	To consider the report.	
8.	WORK PROGRAMME	17 - 18
	To consider the Panel's work programme for the remainder of the Municipal year.	
	To include consideration of items scheduled on the Cabinet Forward Plan.	
	To consider the Scoping Document for the Community Facility Review.	

# Agenda Item 3

#### MEMBERS' GUIDE TO DECLARING INTERESTS AT MEETINGS

#### **Disclosure at Meetings**

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a Disclosable Pecuniary Interest (DPI) or Other Registerable Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

Any Member with concerns about the nature of their interest should consult the Monitoring Officer in advance of the meeting.

#### Non-participation in case of Disclosable Pecuniary Interest (DPI)

Where a matter arises at a meeting which directly relates to one of your DPIs (summary below, further details set out in Table 1 of the Members' Code of Conduct) you must disclose the interest, **not participate in any discussion or vote on the matter and must not remain in the room** unless you have been granted a dispensation. If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted by the Monitoring Officer in limited circumstances, to enable you to participate and vote on a matter in which you have a DPI.

Where you have a DPI on a matter to be considered or is being considered by you as a Cabinet Member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

DPIs (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the council.
- Any licence to occupy land in the area of the council for a month or longer.
- Any tenancy where the landlord is the council, and the tenant is a body in which the relevant person has a beneficial interest in the securities of.
- Any beneficial interest in securities of a body where:
  - a) that body has a place of business or land in the area of the council, and
  - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body <u>or</u> (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

# **Disclosure of Other Registerable Interests**

Where a matter arises at a meeting which *directly relates* to one of your Other Registerable Interests (summary below and as set out in Table 2 of the Members Code of Conduct), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest.

Other Registerable Interests (relating to the Member or their partner):

You have an interest in any business of your authority where it relates to or is likely to affect:

- a) any body of which you are in general control or management and to which you are nominated or appointed by your authority
- b) any body
  - (i) exercising functions of a public nature
  - (ii) directed to charitable purposes or

one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

### **Disclosure of Non- Registerable Interests**

Where a matter arises at a meeting which *directly relates* to your financial interest or well-being (and is not a DPI) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer) you do not have to disclose the nature of the interest.

Where a matter arises at a meeting which affects -

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a friend, relative, close associate; or
- c. a body included in those you need to disclose under DPIs as set out in Table 1 of the Members' code of Conduct

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied.

Where a matter *affects* your financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer, you do not have to disclose the nature of the interest.

#### Other declarations

Members may wish to declare at the beginning of the meeting any other information they feel should be in the public domain in relation to an item on the agenda; such Member statements will be included in the minutes for transparency.

Revised September 2021

Report Title:	Maidenhead Heritage Centre annual report
Contains	No - Part I
Confidential or	
Exempt Information	
Lead Member:	Councillor Rayner, Deputy Leader of the
	Council, Resident and Leisure Services, HR,
	IT, Legal, Performance Management and
	Windsor
Meeting and Date:	Communities Overview & Scrutiny Panel, 9
	November 2021
Responsible	Steph James, Service Lead for Economic
Officer(s):	Growth
Wards affected:	All



#### REPORT SUMMARY

This report provides Members with an introduction to a presentation that will be made by The Chairman of the Maidenhead Heritage Centre, Richard Poad. The Chairman will report on activity for the year ended 31 March 2021.

# 1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Communities Overview & Scrutiny Panel notes the report and presentation content from the Maidenhead Heritage Centre.

# 2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED Options

Table 1: Options arising from this report

Option	Comments
Note the presentation and comment	None
thereon. This is the recommended	
option	

- 2.1 This report recommends noting the content of the presentation and seeks Members' views and questions arising from it. The presentation will also provide Members with the opportunity to speak directly to the Maidenhead Heritage Centre about service delivery and future service delivery plans.
- 2.2 The RBWM 2020/21 grant of £6000 was used by the Heritage Centre to support core costs, in the form of staff costs. The Heritage Centre have been doing superb work in increasing the Centre's profile through more social media activity and through converting over 10 exhibitions from physical to virtual ones posted on their website.
- 2.3 The Maidenhead Heritage Centre is a fully accredited museum founded in April 1993 by Maidenhead Civic Society and Maidenhead Historical and

Archaeological Society. It became an independent charity in 1995. It operated from 6 different premises before buying its own building, which was opened to the public in summer 2008. The building is located in central Maidenhead in Park Street.

#### 3. KEY IMPLICATIONS

3.1 The key implications are set out in Table 2.

**Table 2: Key Implications** 

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Increased awareness and understanding of the work of the Maidenhead Heritage Centre	N/A	Presentation provided	N/A	N/A	N/A

#### 4. FINANCIAL DETAILS / VALUE FOR MONEY

4.1 There are no financial implications through this presentation of information.

#### 5. LEGAL IMPLICATIONS

5.1 There are no legal implications arising through this presentation of information.

#### 6. RISK MANAGEMENT

6.1 There are no risks associated with this presentation of information.

# 7. POTENTIAL IMPACTS

- 7.1 Equalities. No impacts arising through the presentation of information.
- 7.2 Climate change/sustainability. No impacts arising through the presentation of this information.
- 7.3 Data Protection/GDPR. No impacts arising through the presentation of this information.

# 8. CONSULTATION

8.1 Not applicable

# 9. TIMETABLE FOR IMPLEMENTATION

9.1 Not applicable.

# 10. APPENDICES

10.1 None

# 11. BACKGROUND DOCUMENTS

11.1 None.

# 12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Date returned
Cllr Rayner	Deputy Leader of the Council, Resident and Leisure Services, HR, IT, Legal, Performance Management and Windsor	01/11/21	
Duncan Sharkey	Managing Director	01/11/21	
Adele Taylor	Director of Resources/S151 Officer	01/11/21	
Andrew Durrant	Director of Place	01/11/21	
Kevin McDaniel	Director of Children's Services	01/11/21	
Hilary Hall	Director of Adults, Health and Commissioning	01/11/21	
Andrew Vallance	Head of Finance	01/11/21	
Elaine Browne	Head of Law	01/11/21	
Emma Duncan	Deputy Director of Law and Strategy / Monitoring Officer	01/11/21	
Nikki Craig	Head of HR Corporate Projects and IT	01/11/21	
Louisa Dean	Communications	01/11/21	
Karen Shepherd	Head of Governance	01/11/21	

# **REPORT HISTORY**

Decision type:	Urgency item?	To follow item?
For information	No	No

Report Author: Stephanie James, Service Lead for Economic Growth



# Agenda Item 6

Report Title:	Resident Scrutiny Suggestion – Parking on footpaths and verges
Contains Confidential or Exempt Information	No - Part I
Meeting and Date:	Communities Overview and Scrutiny Panel – Tuesday 9 <sup>th</sup> November 2021
Responsible Officer(s):	David Cook, Scrutiny Officer
Wards affected:	All



#### REPORT SUMMARY

- The report outlines a suggested topic submitted by a resident for consideration by the relevant Overview and Scrutiny Panel. Topics can be suggested by residents and then considered by the relevant Overview and Scrutiny Panel for further consideration (criteria outlined in paragraph 1.1.) Residents are able to access the criteria on the council's website.
- Details of the resident who has submitted this topic have been anonymised.
- The suggested topic received as follows: "The massive increase in parking on public footpaths forcing pedestrians on to the roads. The problem is a general one but specific roads include Illingworth, Washington Drive and Bolton Avenue. Having been walking as my principle exercise during lockdown I have become aware of the disgusting condition of the Borough's footpaths and that they are shared not only with parked cars but also with many cyclists. I sympathise with parents pushing prams who are forced from the safety of the footpaths into dangerous roads."
- It is recommended that this topic is considered by the Communities Overview and Scrutiny Panel.

# 1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That the Communities Overview and Scrutiny Panel notes the report and considers whether any further scrutiny of the issue is required.

# 2. CRITERIA OF ASSESSMENT FOR SUGGESTED TOPICS RECEIVED BY RESIDENTS

- 2.1 Residents should only submit topics that relate to a service, event or issue which affects the social, environmental or economic wellbeing of a group or community of people in the Borough.
- 2.2 What makes a good scrutiny topic?

- **Scope** is it an issue of concern to our local communities and other associated organisations?
- **Significance** could a review of this issue improve the Council's (or other organisations) processes or performance and make a positive difference to the lives of our residents?
- Appropriate is this review timely and does it avoid duplicating other work?
- 2.3 Items that will not be considered include:
  - Individual service complaints for which there is a corporate complaints procedure (please click here for more details)
  - Topics outside of the remit of the council or where the council has no powers or influence to change an outcome
  - Issues which scrutiny has considered in the last 12 months
  - Areas relating to quasi-judicial functions e.g. planning, licensing and standards

### 3. INITIAL ASSESSMENT OF SUGGESTED TOPIC

# 3.1 **Scope:**

- 3.2 It is acknowledged that there are issues across the borough with footway parking however this is not an enforceable contravention unless there is a parking restriction such as a double yellow line on the adjacent highway.
- 3.3 If the council wishes to enforce footway parking they must either install a parking restriction such as a double yellow line or a specific footway or verge parking restriction.

# 3.4 Significance:

- 3.5 The Council were not previously aware of specific problems in the roads mentioned and all Councillors are advised to raise specific issues in their wards with Neil Walter, Parking and Enforcement Manager, directly. Residents should raise issues with the highway or footway via the Report It function on the council's website.
- 3.6 To date in 2021 there have been 4 enquiries in relation to footway or verge parking throughout the borough. These are all currently being looked at to ascertain whether a specific parking restriction should be implemented.

# 3.7 Appropriate:

3.8 If there was a significant number of issues in a certain area, the council could look to introduce parking restrictions. Residents and Councillors are encouraged to report incidents to the council so that they can be investigated.

3.9 There is a Bill currently working its way through Parliament that will make it an enforceable contravention to park on any footway. This was supposed to be in place from September 2020 but has been delayed.

#### 4. CORPORATE PRIORITY AREAS

- 4.1 When assessing a topic it is important to understand whether this item would fall under one of the Council's six key priority areas. It has been assessed that this topic would fall under the following priorities:
  - Attractive and well-connected borough
  - Safe and Vibrant communities

#### 5. CONSULTATION

Name of consultee	Post held	Date sent	Date returned
Neil Walter	Parking & Enforcement Manager	29/07/21	03/08/21
Alysse Strachan	Head of Neighbourhood Services	11/08/21	19/08/21

# **REPORT HISTORY**

Decision type:	Urgency item?	To follow item?
For the Panel to consider if further scrutiny is required	No	No

Report Author: Mark Beeley, Democratic Services Officer, 01628 796345, mark.beeley@rbwm.gov.uk



# Agenda Item 7

Subject:	Community Safety Partnership Update
Reason for briefing note:	Update for the Communities Overview & Scrutiny Panel
Responsible officer(s):	David Scott, Head of Communities  Andy Aldridge, Community Safety Manager
	Mandy Mann, ASB and VRU Coordinator
Senior leader sponsor:	Councillor David Cannon
Date:	9 November 2021



#### **SUMMARY**

The Royal Borough's Community Safety Partnership (CSP) is comprised of agencies including the Police, health, fire and rescue service, other council delivered services and key external stakeholders delivering interventions for residents, businesses and visitors across the borough.

The CSP deliver a suite of interventions each year to address the needs identified and agreed upon by all stakeholders. These interventions are funded wholly or in-part through a bidding process in conjunction with the Office of the Police & Crime Commissioner (PCC).

#### 1 BACKGROUND

- 1.1 The purpose of the Community Safety Partnership (CSP) is to deliver safer communities as set out in the Crime and Disorder Act 1998 and subsequent relevant legislation. In doing this, the partnership will co-ordinate community safety activity in the Royal Borough at a strategic level; to reduce crime and the fear of crime and to improve the quality of life of residents.
- 1.2 This activity goes far wider than just policing and is about ensuring all agencies work closely together to safeguard and put residents first; striving to promote stronger communities in partnership with local stakeholders; aiming to keep crime and anti-social behaviour levels low and public confidence high.
- 1.3 To achieve these strategic aims, key stakeholders from across a range of partners including blue light services, statutory agencies and other non-statutory bodies work together to share intelligence and identify any key areas of need. The CSP includes Achieving for Children, Royal Borough, Probation, CCG, RBFRS, Thames Valley Police, Housing Solutions, BHFT, SCAS, Office of the Police Crime Commissioner, Safeguarding Partnership, Resilience, Primary Care, Local Police Independent Advisory Group and Voluntary and Community Sector representative (see Appendix 1 for CSP diagram which shows all statutory members).
- 1.4 The CSP board will then develop interventions to problem-solve and address any key needs identified; utilising and allocating the funding afforded to it by the Office of the Police and Crime Commissioner (OPCC).

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- 1.5 The OPCC confirmed that the Royal Borough's Community Safety Fund allocation for 2021/22 will be maintained at the same level as in 2020/21 equating to only a slightly reduced amount of £147,397. Projects supported this year include Prevention and Early Intervention services, Outreach and IDVA (Independent Domestic Violence Advocate) service, Adult transitions service for young adults at risk of exploitation and a mentoring service for those at risk of exclusion/exploitation.
- 1.6 These bids are subject to ratification by the partnership, in previous years the OPCC funding has been approved in quarter four of the financial year for the subsequent year. However, the new PCC has indicated a three year funding proposal to take effect in April 2022. The intention of this three year funding plan is to enable a more longer term strategic planned approach to tackling local priorities.
- 1.7 The terms of reference for the CSP were updated and refreshed in 2019. The CSP board are considering further updates at the November 2021 meeting to reflect new legislation that has been passed or is currently going through Parliament. A verbal update will be provided on the outcome of this at the panel.

# 2 Serious Violence Duty

- 2.1 Existing Community Safety Partnerships demonstrate a range of multi-agency approaches that can and do contribute to preventing and reducing serious violence. However, the Home Office has identified there is inconsistency in approach and success of these arrangements for a range of reasons for example:
  - competing priorities
  - lack or absence of important elements e.g. data sharing and intelligence
  - extent of participation by key statutory agencies
- 2.2 On 1 April 2019 the Government published a consultation on a legal duty to support a multi-agency approach to preventing and tackling serious violence.
- 2.3 On 15 July 2019 the Government published its response to the consultation which noted that the majority of respondents favoured a legislative approach to support multi-agency working with regard to tackling serious violence.
- 2.4 The intention to legislate for a new Serious Violence Duty was announced in the Queen's Speech in December 2019. The Duty is one of many provisions included within Police, Crime, Sentencing and Courts Bill, introduced on 9 March this year. A key part of the Government's wider programme of work to prevent and reduce serious violence; taking a whole-system approach to understand the causes and consequences of serious violence, focused on prevention and early intervention.
- 2.5 It will require organisations to work together to plan, share data, intelligence and knowledge, to generate evidence-based analysis of the problem and solutions to prevent and reduce serious violence in local areas. The new duty will provide sufficient flexibility for relevant organisations to work together in the most effective local partnership for any given area (in our case the Thames Valley force and the Windsor and Maidenhead local police area).
- 2.6 This will complement the current investment in Violence Reduction Units, in the 18 police force areas most affected by serious violence, by establishing a legal framework to

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support the successful delivery of this cross-sector approach, including through the extended set of partners on whom the duty will fall which are the police, local authorities, youth offending teams, probation, fire and rescue, and health authorities.

- 2.7 The Home Office will amend the Crime and Disorder Act 1998 through the Police, Crime, Sentencing and Courts Bill which is currently proceeding to Parliament and has reached the Lords Committee stage and is currently expected to be enacted in quarter one of 2022 with relevant secondary legislation completed by end of quarter 2/beginning of quarter 3, 2022. This will ensure that tackling serious violence is an explicit priority for Community Safety Partnerships.
- 2.8 It was agreed as part of the 2021/22 VRU core grant application that the local authority would receive £40,000 to increase their capacity to coordinate local response to the serious violence reduction agenda and build readiness for the incoming Serious Violence Duty as set out in 2.7. RBWM has recently appointed a new violence reduction coordinator who will act as the single point of contact for RBWM and support the local violence reduction work streams and also link with the Thames Valley wide violence reduction unit operated by Thames Valley Police to ensure a coordinated approach across the whole of the force area.
- 2.9 As part of our preparation for the new duty and in partnership with the other eight upper tier local authorities in the Thames Valley Police force area RBWM has developed a series of work streams to tackle and reduce violence, these work streams cover Night Time Economy violence, domestic abuse violence, preventing school exclusions and tackling youth violence and county drug lines.
- 2.10 The CSP developed and agreed an Exploitation Strategy which was approved in early 2021 and provides a strategic framework for all partners to use to seek to reduce exploitation in adults and children. The CSP approved an information sharing protocol in 2021 under which specific information sharing agreements are implemented to deal with either specific sharing arrangements in detail. The CSP submitted the domestic homicide review to the Home Office in February 2021.

#### 3 NEXT STEPS

- 3.1 The CSP will also be working over the next quarter to review and refresh the CSP plan to 2021-24 to reflect the election of the new Police and Crime Commissioner in May 2021 and that term of office. The updated priorities outlined above and being considered and therefore subject to agreement from the CSP board also reflect the new PCC's Police and Justice plan.
- 3.2 At the next CSP meeting a further review of the work which has previously fallen within the remit of the Community Safety Partnership, the Local Children's Safeguarding Board and the Adults Safeguarding Board has begun to reflect that there is now a combined Adults and Children's Safeguarding Board to ensure there is neither duplication nor any gaps in the remit of these two ongoing multi agency boards.
- 3.3 The next CSP is scheduled for Tuesday 2 November 2021 and will meet quarterly throughout 2021/22.

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# **WORK PROGRAMME - COMMUNITIES OVERVIEW AND SCRUTINY PANEL**

EXECUTIVE DIRECTORS	<ul> <li>Duncan Sharkey – Chief Executive</li> <li>Andrew Durrant – Executive Director of Place</li> <li>Hilary Hall – Executive Director of Adults, Health and Housing</li> </ul>
LINK OFFICERS & HEADS OF SERVICE	<ul> <li>David Scott – Head of Communities</li> <li>Louise Freeth – Head of Revenues, Benefits, Library and Resident Services</li> <li>Chris Joyce – Head of Infrastructure, Sustainability and Economic Growth</li> <li>Alysse Strachan– Head of Neighbourhoods</li> </ul>

# MEETING: 18 NOVEMBER 2021 – GREY ROOM, YORK HOUSE, WINDSOR

ITEM	RESPONSIBLE OFFICER
Performance of Grounds Maintenance -	Alysse Strachan, Head of Neighbourhoods
Tivoli	

# MEETING: 6th DECEMBER 2021 - VIRTUAL MEETING

ITEM	RESPONSIBLE OFFICER
Maidenhead Golf Course Update-Panel to	Andrew Durrant, Executive Director of
give more direction of what more info is	Place
needed.	SCOPING DOCUMENT TO BE DRAFTED
Norden Farm Update	Steph James, Service Lead for Economic
	Growth
The Old Court Update	Steph James, Service Lead for Economic
	Growth
Climate Strategy – Update	Chris Joyce, Head of Infrastructure,
	Sustainability and Economic Growth
	SCOPING DOCUMENT TO BE DRAFTED

# **MEETING: 17th JANUARY 2022**

ITEM	RESPONSIBLE OFFICER
Budget	Adele Taylor, Executive Director of
	Resources
Q2 Performance Report	David Scott, Head of Communities
Work Programme	Panel clerk
TASK AND FINISH	
TBC	

# **MEETING: 12th APRIL 2022**

ITEM	RESPONSIBLE OFFICER
Q3 Performance Report	David Scott, Head of Communities
SERCO Update	Alysse Strachan, Head of Neighbourhoods SCOPING DOCUMENT TO BE DRAFTED

Work Programme	Panel clerk
TASK AND FINISH	
TBC	

# ITEMS SUGGESTED BUT NOT YET PROGRAMMED

ITEM	RESPONSIBLE OFFICER
Waste Management Strategy	Alysse Strachan, Head of Neighbourhoods
Boulters Lock car park, Maidenhead	Andrew Durrant – Executive Director of Place
Leisure Focus Update opportunities going forward/Sports Strategy	Andrew Durrant, Executive Director of Place